



**XAVIER**  
HIGH SCHOOL

**Headmaster**  
**Xavier High School**  
**Middletown, Connecticut**  
*xavierhighschool.org*



*A division of Christian Brothers Services*

**Catholic School Management**  
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# Xavier High School

*“A Catholic Community Fostering Excellence in Scholarship, Leadership & Service.”*

## ***Mission Statement***

As a Catholic college preparatory school sponsored by the Xaverian Brothers and the Diocese of Norwich, Xavier High School fosters the spiritual, academic, and physical growth of its students and challenges them to use their God-given talents in service to others so that each Xavier graduate is fully prepared to respond to the Christian call of our school motto, “Be A Man.”

We guide all students in educational and vocational needs, helping them prepare for college, for work, and above all, for life itself.

## ***About Xavier High School***

Xavier High School was founded in 1963 by the Diocese of Norwich as a Catholic secondary school for young men. Currently it is sponsored jointly by the Diocese of Norwich and the Congregation of the Brothers of Saint Francis Xavier and is recognized as a Xaverian Brothers Sponsored School. The Xaverian Brothers sponsor 13 culturally distinct, exceptionally high-performing Roman Catholic elementary and secondary schools throughout the United States which educate more than 13,000 students per year. The essential characteristic of a Xaverian education is the partnership existing among the Brothers, their lay colleagues, and each member of the school community, which serves to maintain the Catholic nature of the school and to ensure continued excellence as it carries out its mission of education.

Accredited by the New England Association of Schools and Colleges and the State of Connecticut, Xavier welcomes students of all denominations from 60 cities and towns. Currently Xavier serves approximately 750 young men in grades 9 through 12, offering Advanced Placement, Honors, Accelerated, and College Preparatory courses. Students can earn University of Connecticut (UCONN) credit or its equivalent at other colleges or universities. Xavier is home to a state-of-the-art science floor, the

Galluzzo Media Technology Center and extensive facilities for athletics and performing arts. Xavier supplements its excellent academic program by offering an extensive and unique blend of clubs and after school activities including astronomy, debate, engineering, envirothon, mock trial, model congress, robotics, and the Ryken Service Society, to name a few.

At Xavier, young men fulfill their God-given potential in all of their endeavors, whether in academics, athletics, extra-curricular activities, or in service to others. The five virtues of the Xaverian charism: Compassion, Simplicity, Humility, Trust and Zeal serve as a compass throughout a student’s tenure at Xavier. The dedicated faculty and staff, led by the active presence of the Xaverian Brothers, remind the young men that “in harmony small things grow.”

Xavier High School is a place of transformative education where boys become men under the guidance of 91 dedicated faculty and staff members. Xavier sets its students on a path of academic success through rigorous course work and technology that promotes educational excellence. Xavier graduates go on to attend competitive colleges and universities throughout the United States and are prepared to take on the challenges life brings.



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# Fast Facts

- Academic programs include classes in the stock market, robotics, graphic design, engineering and law in America.
- Student-Teacher ratio is 14:1.
- Students participate annually in the Xaverian Brothers Sponsored School Student Leadership Retreat and their own Xavier Leadership Institute.
- Xavier offers 33 clubs and activities for students to explore topics and interests beyond the classroom.
- Student Athletes compete on 40 teams in more than 20 sports and have won numerous division and state championships.
- The Distinguished Scholar Program offers the most challenging curriculum to qualified students.



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## *Headmaster Role and Qualifications*

### **Role of the Headmaster**

The Headmaster is the Chief Executive Officer of the school and functions as the spiritual and faith leader within the school community. The Headmaster furthers the mission of the school and ensures the continued vitality and viability of the school's operation. The Headmaster provides visionary, inspirational leadership and exemplifies the Catholic values and mission of the Xaverian Brothers while promoting the school's academic excellence and community presence.

The Headmaster promotes Xavier High School by identifying, cultivating, and developing partnerships and broadening community support that will ensure a vibrant future for the school. Working in collaboration with the Advancement Office, the Headmaster designs and leads strategies in the areas of development, enrollment, alumni engagement, and marketing in order to ensure both short-term and long-range financial stability and growth.

Working in collaboration with and through the Principal, the Headmaster oversees academic and student affairs. The Headmaster is ultimately responsible for the successful operation of the school, accomplished through effective strategic and operational planning and the empowerment of an effective administration, faculty and staff.

### **Headmaster Qualifications**

Xavier High School is seeking a Headmaster with exceptional leadership skills who will continue to advance the Xaverian Brothers' mission, philosophy, and commitment to Catholic education and academic excellence. The successful candidate should be a visionary, entrepreneurial, and transformational leader with passion and zeal for Xaverian, Catholic education of young men. Paramount to success in this executive position is the candidate's proven ability to embrace the Xaverian Brother's mission, "To serve the Church in its work in evangelization, particularly through the Church's ministry of education."

Candidates should have significant management experience, expertise in financial and business management, and a

proven track record of using innovative strategies to market and grow an organization and to acquire funds through the identification, cultivation, and solicitation of major gifts. The new Headmaster will be a strategic thinker who can powerfully articulate and communicate a vision with clarity and focus and lead the implementation and evaluation of a comprehensive strategic plan that will elevate the profile of Xavier High School.

Xavier seeks candidates with strong relationship-building, interpersonal, and communication skills that inspire collaboration from all internal and external constituent groups. The successful candidate will possess the demonstrated ability to work with a Board of Directors and lead the administrative team. The Headmaster must be comfortable initiating and leading change that will strengthen the school in the areas of marketing, development, and enrollment.

A qualified applicant must be a faith-filled Catholic in good standing with the Church, an accomplished leader with a proven track record of success, and hold a Master's Degree. The Headmaster will take office on July 1, 2017.

### **Salary and Benefits**

This is a full-time 12-month position. Salary is competitive and commensurate with experience and qualifications.

### **Application Procedure**

Interested and qualified candidates are asked to submit electronically a letter of introduction; a resume; the names, addresses, telephone numbers and email addresses of five professional references; and a statement of approximately one page addressing: *The Role of the Headmaster in Advancing a Catholic Secondary School for Young Men* to:

Xavier High School Headmaster Search  
Catholic School Management  
Attn: Jennifer C. Kensel at [csmoffice@cbservices.org](mailto:csmoffice@cbservices.org)

Review of applications will begin immediately and continue until February 10, 2017.



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